



CANON SLADE SCHOOL

CAREERS PROVIDER ACCESS STATEMENT

Date approved:	June 2021
Review date:	June 2022
Review Committee	Curriculum & Standards Committee

Introduction:

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

Students in years 7-13 are entitled:

- To find out about apprenticeship opportunities and technical education qualifications, as part of a Careers Programme, which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships. This will be achieved through options evening, assemblies, careers convention, taster events and visiting speakers.
- To understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure:

A provider wishing to request access should contact either:

Mrs Jo Smith, Assistant Head Teacher/Careers Lead or Mrs Mandy Cullum, CEIAG Officer on:

01204 33343

via email: jsmith1@canon-slade.bolton.sch.uk or gcullum@canon-slade.bolton.sch.uk

Opportunities for Access:

Throughout the academic year there are weekly year group assemblies. In addition there are dedicated periods of time for providers to have the opportunity to come into school. These include Sixth Form lectures, lunch time drop-ins and career talks relating to specific subjects. Through prior arrangement with Mrs Cullum, providers can agree a convenient time to come into school to talk to specific year groups. There are also annual careers events held, in particular the Careers Convention in the Autumn Term and the Careers Carousel in the Spring Term, which providers are able to attend. Please contact Mrs Cullum for details of this event.

The school policy on Safeguarding (*which is available on the school website*) sets out the school's approach to allowing providers into school as visitors to talk to students.

Premises and Facilities:

The school will make available the chapel, main hall, classrooms or private meeting rooms for discussions between the provider and students, as appropriate for the activity. The school will also make available AV and other specialist equipment to support provider presentations where available. This will be discussed and agreed in advance of the visit with Mrs Cullum.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Mrs Cullum. This will be available for pupils to peruse in the School Library, Sixth Form Centre, and the CEIAG Officer's Office.