

YEAR 7

- STEPS - Form time booklets - Learning outcomes
- Understanding one's self, describe strengths and preferences
- Identify your personal network of support including how to access impartial CEIAG
- Develop the ability to make plans and decisions carefully to help you get the experience you need
- Understand the world of work
- Demonstrate qualities and skills you need for employability and provide evidence of them

YEAR 8

- STEPS - Form time booklets - Learning outcomes
- Identify different kinds of work and why people's satisfaction with their working lives varies
- Focus on what you want from work
- Begin to develop an understanding of budgeting and making action plans
- Identify how to stand up to stereotyping and discrimination that is damaging to you and those around you
- Recognise when you are using the skills and qualities needed to be enterprising

YEAR 9

- STEPS - Form time booklets - Learning outcome
- Focus on networking and developing employability skills for life
- Look systematically at the choices and opportunities open to you when you reach a decision point - your GCSE option choices
- Know how to prepare and present yourself well when going through a selection process
- Show that you can be positive, flexible and well-prepared at transition points in your life

YEAR 10

- STEPS - Form time booklets - Learning outcomes
- Recognise what you have to offer and what is important to you
- Take responsibility for your own progress, achievements and wellbeing
- Understand different sectors of industry, how they operate and how they measure success
- Show that you have acquired and developed qualities and skills to improve your employability
- Research your education, training, apprenticeship, employment and volunteering options
- Understand personal finance
- Review and reflect on previous transitions to help you improve your preparation for future moves in education,

training and employment

- Focus on applying and preparing for work experience

YEAR 11

- STEPS - Form time booklets - Learning outcomes
- Focus on planning for Year 11, be aware of your responsibilities as a student
- Have an understanding of the changing job market
- Develop your PLTS (Personal, Learning and Thinking Skills)
- Make applications based on research into your future pathway